Re-welcome to Condiotte classes! 30 March 2020

Please check Planbook and my website frequently this week as things are changing rapidly like the world’s responses to C-19.

Contact:

1. E-mail – still the same – [Maureen.condiotte@sarasotacountyschools.net](mailto:Maureen.condiotte@sarasotacountyschools.net)
2. Google Voice number: a different number than my private one, but on my cell; equivalent to calling me at school: 941-500-2905.
3. Help -Office hours: 8-9 a.m. and 1-2 p.m. (like my work periods at school). What does that mean? You can call me or Zoom me during those hours. Otherwise, you can e-mail me and I can get to you when possible too.
4. We will Zoom conference class once or twice per week under normal circumstances (during the normal class time because then guaranteed there should be no conflict with another of your classes – but if so tell that teacher and let me know). USHH students are ready to present Biolegacy projects so after this week’s ‘figuring it out and getting the glitches out’ work, and next week USHH will be Zoom conferencing daily during our regular class times to present.
5. Initial Zoom etiquette (we may modify as we all learn):
   1. Plan to connect 3 to 5 minutes prior to the scheduled time as I need to take attendance and let you ‘in’.
   2. Be in a quiet place, free of distractions like people, pets, food, other electronics etc.
   3. Maintain courtesy and respect in speaking, listening, actions and appearance.
   4. Stay on mute and click on ‘raise hand’ to contribute until we all can work well together for some parts.
   5. Video remains ‘on’ to promote eye contact and catching all the communication – including non-verbal.
   6. F is for food and drink – not while Zoom meeting.
6. For all my classes, we will continue to use Planbook primarily and my website like usual. We have had papers, links, powerpoints and videos there previously including on ‘attachments’ at the bottom just below HW. We are adding Remind, e-mails through CrossPoint as I did yesterday, and I may make groups on Outlook for each class (as stated, things are evolving rapidly), as well as Zoom.
7. As usual – if you have positive suggestions – we are in new waters – let me know. I will be setting up initial Zoom meetings soon. Sincerely and with best wishes, Ms Condiotte